

Switch to KUMC Credit Union Checking!



All it takes is **5** easy steps:

1. Open your new KUMC Credit Union Checking Account.
2. Stop using your previous checking account and allow outstanding checks to clear (generally three weeks).
3. Switch your Automatic Payments to your new KUMC Credit Union account by sending the attached form to the appropriate recipients.
4. Switch your Direct Deposit to your new KUMC Credit Union account by sending the attached form to the appropriate recipients.
5. Close your previous account after your old checks have cleared and any final credits have come in. Use the attached form to close the old account and forward your remaining balance to your new KUMC Credit Union account.

Notification to Change Direct Deposit

Complete and submit this form to any company or organization that is automatically depositing funds into your existing checking account. KUMC Credit Union can provide additional copies if necessary.

Please **STOP** my automatic payments from:

And **START** my automatic payments to:

Previous Financial Institution _____ Account Number _____

Address _____

City _____ State _____ Zip _____

My signature authorizes this change to my direct deposits, beginning on the earliest payout cycle after the date listed below. Please contact me if you have any questions.

Account # _____

Your employer may require additional forms

Member Signature _____ Date _____

Member Name _____

Address _____

City _____ State _____ Zip _____

Daytime Phone _____ Evening Phone _____

KUMC Credit Union
3901 Rainbow Blvd
Kansas City, KS 66160
(913) 588-5382
Routing # 301078731



Notification to Close Account

Complete and submit this form to the financial institution where you have your existing checking account. KUMC Credit Union can provide additional copies if necessary.

Please **STOP** my automatic payments from:

And **DEPOSIT** my remaining balance to:

Previous Financial Institution _____ Account Number _____

Address _____

City _____ State _____ Zip _____

My signature authorizes the account closure as of the date listed below. All my checks have been cleared on the account to be closed, and all direct deposits and automatic withdrawals have been stopped.

Account # _____

Member Signature _____ Date _____

Member Name _____

Address _____

City _____ State _____ Zip _____

Daytime Phone _____ Evening Phone _____



Notification to Change Automatic Payments

Complete and submit this form to any company or organization that is automatically withdrawing payments from your existing checking account. KUMC Credit Union can provide additional copies if necessary.

Please **STOP** my automatic payments from:

And **BEGIN** my remaining payments from:

Previous Financial Institution Account Number

Address

City State Zip

I authorize the change to my automatic payments, beginning on the earliest billing cycle after the date listed below.

Member Signature Date

Member Name

Address

City State Zip

Daytime Phone Evening Phone

KUMC Credit Union
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Account # _____

Company Receiving Payments

\$ _____

Amount of Payment

Frequency of Payment



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